



AIUM Accreditation Application Overview

IMPORTANT!

- There is a limited time frame to submit your supporting documents and case studies. **All supporting documents and case studies must be uploaded within 1 week of submitting the online application.** Do not submit your online application until you are ready to upload your supporting documents and case studies. The upload feature is not accessible until after the online application has been submitted. If you are having difficulty uploading, please e-mail accreditation@aium.org for assistance.
- The accreditation fee will be calculated for you automatically at the end of the online application. If you need to estimate the cost of accreditation prior to reaching the end of the online application, please refer to our [current fee schedule](#). You will be prompted to enter payment information just before the final submission of your online application at which point you may do either of the following to proceed to the upload feature:
 - Pay online by credit card (Visa, MasterCard, American Express, Discover)
 - **Or**, indicate payment by check or money order. If paying by check or money order, include your application number on or with the check, or a printout of the payment form from the end of your online application. **Failure to provide your application number with the check may cause a delay in the review of your application.**

Please make checks/money orders out to “AIUM” or “American Institute of Ultrasound in Medicine” and mail to:

AIUM Accreditation Department
14750 Sweitzer Lane, Suite 100
Laurel, Maryland 20707

Your application will not be considered complete or undergo review until the items from the following list are uploaded and the accreditation fee is received.



AIUM Accreditation Application Checklist

The following items must be uploaded to supplement your online application. These items should be put together **BEFORE** submitting the online application as **you will only have 1 week to submit your documents and studies** after its submission. Refer to the [General File Requirements](#) and [How to Prepare Your Documents for Upload](#).

_____ Completed and signed [Ultrasound Practice Accreditation Master Services Agreement & Business Associate Agreement \(MSA/BAA\)](#)

- Practices may submit proposed amendments to the existing MSA/BAA for consideration. Additional fee applies. See link for information.

_____ For each physician:

- copy of current medical license
- copy of residency AND/OR fellowship certificate(s) – **not required for physicians on prior application unless interpreting in a specialty not previously identified**
- copy of board certification(s), if relevant to this application
- completed and signed [Attestation of Satisfactory Completion of AIUM Physician Training Guidelines](#)
- CME certificates for any activity that was **not entirely dedicated to ultrasound**, obtained in the ultrasound specialties the physician interprets at your practice in which you are seeking accreditation
 - if credits were obtained through the AIUM, **submit a copy of your AIUM CME Tracker**
 - for OB/GYN & MFM – refer to note about ABOG MOC below*

_____ For practices applying in “Limited OB”, submit for each Advanced Clinical Provider performing and/or interpreting limited OB ultrasounds:

- copy of current state license
- proof of completion of advanced clinical program
- proof of board certification (NCC, NCCPA, AMCB)
- proof of OB ultrasound CME credits (*AMA PRA Category 1™*)
- ARDMS (sonography) registry card showing active certification in “OB/GYN” or “Midwife Sonography Certificate”, if relevant

_____ For practices applying in “MSK - DX”, submit for each Physical Therapist or Physician Assistant performing and/or interpreting diagnostic MSK ultrasounds:

- copy of current state license
- proof of completion of accredited DPT / tDPT program or accredited PA program
- proof of MSK ultrasound CME credits

_____ Copy of each sonographers' current ARDMS or ARRT (sonography) registry card

_____ Most recent ultrasound quality assurance report for each ultrasound machine

_____ Case studies for the specialties in which you are seeking accreditation

_____ [Online application](#) completed and submitted

_____ Payment for the Accreditation fee submitted by check or credit card

*** FOR OB/GYN & MFM ***

Refer to the following FAQs in regards to CME credits earned through the ABOG MOC:

- [How many CME credits can a physician claim from the ABOG MOC \(Maintenance of Certification\)?](#)
- [How do I identify ultrasound credit articles from the ABOG MOC?](#)
- [How do I claim CME credits from the ABOG MOC \(Maintenance of Certification\)?](#)