



Ultrasound Practice Accreditation

Application Overview

Applying for AIUM Ultrasound Practice Accreditation is a two-part process and is the same for both new and returning applicants:

- 1.) Collect the documentation and case studies on page 2 (Application Checklist) required to supplement the online application. Refer to the [Application Instructions](#) page and the [Accreditation FAQs](#) for additional relevant information.
- 2.) While you are collecting the items from the checklist, fill in (or update) your [online application](#).

IMPORTANT

- **You only have 1 week to upload your files upon submission of the online application.** For this reason, we recommend you do not submit the payment page at the end of the online application until you are ready to upload the items from the Application Checklist.
- **The upload feature cannot be accessed until the online application is submitted.** It will be available immediately upon application submission/submission of the payment page. If you have difficulty uploading, please e-mail accreditation@aium.org for assistance.

Accreditation Application Fee:

To estimate the cost of applying for accreditation, refer to our [current fee schedule](#). The application fee will be calculated for you automatically at the end of the online application.

You will be prompted to enter payment information just before the final submission of your online application, at which point you may do either of the following to proceed to the upload feature:

- pay online by credit card (Visa, MC, AmEx, Discover), **or**
- indicate payment by check/money order

If paying by check/money order:

- include your application # on or with the check – **failure to provide your application # may cause a delay in the review of your application**
- make check payable to AIUM or American Institute of Ultrasound in Medicine and mail to:

AIUM Accreditation
14750 Sweitzer Ln, Ste 100
Laurel, MD 20707

Your application will not be considered complete nor undergo review until the items from the following list are uploaded and the application fee is received.



Application Checklist

The following items must be uploaded to supplement your online application. These items should be put together **BEFORE** submitting the online application as **you will only have 1 week to upload your documents and studies after its submission.**

Refer to the [General File Requirements](#) and [How to Prepare Your Documents for Upload](#)

Completed and signed [Accreditation Master Services Agreement & Business Associate Agreement \(MSA/BAA\)](#)

- Proposed amendments to the existing language of the MSA/BAA may be submitted for consideration - additional \$300 fee applies; see link for information.

For each physician:

- completed and signed [Attestation of Satisfactory Completion of AIUM Physician Training Guidelines](#)
- copy of current medical license, or a print out of license verification from your state website
- copy of residency AND/OR fellowship certificate(s) – **not required for physicians on prior application unless interpreting in a specialty not previously identified**
- copy of board certification(s), if relevant to this application
- certificates for any ultrasound CME credits **that were not earned through the AIUM**, obtained in the specialties they interpret for your practice in which accreditation is sought
 - AIUM CMEs must be listed in your online application. **Total them all into a single entry under each physician’s CME section.** You do not need to list the names of each individual activity.
 - OB/GYN & MFM – [FAQ: How many CME credits can I claim from the ABOG MOC \(Maintenance of Certification\)?](#)

For practices applying in “Limited OB for Advanced Clinical Providers”, submit the following for each ACP who performs and interprets limited OB ultrasounds:

- copy of current state license
- proof of completion of advanced clinical program
- proof of board certification (NCC, NCCPA, AMCB)
- proof of OB ultrasound CME credits (*AMA PRA Category 1™*)
- ARDMS (sonography) registrycard showing active certification in “OB/GYN” or a “Midwife Sonography Certificate”, if relevant

For practices applying in “MSK - Diagnostic”, submit the following for each Physical Therapist or Physician Assistant performing and/or interpreting diagnostic MSK ultrasounds:

- copy of current state license
- proof of completion of accredited DPT / tDPT program or accredited PA program
- proof of MSK ultrasound CME credits

A copy of each sonographers’ current ARDMS or ARRT (sonography) registry card

The most recent ultrasound quality assurance report for each ultrasound machine

Case studies for the specialties in which accreditation is sought. Refer to the [General Requirements for the Submission of Case Studies](#).

[Online application](#) completed and submitted

Payment for the [Accreditation Application Fee](#), submitted by check or credit card